TOPSTONES RISK ASSESSMENT – ON SITE OUTDOOR ACTIVITIES

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| **Activity** | **Who might be**  **harmed** | **Control Measures** | **Persons responsible**  **for control measures** |
| **Centenary Scramble** | All participants | Supervision by leaders is  **always essential**. All participants should  have appropriate footwear - trainers, boots. No sandals. Leaders to restrict the number of girls on any piece of equipment at any one  time.  Care should be taken when the equipment is wet. All obstacles are anchored with clearly marked guys. Care should be taken as these can be tripping hazards. | Leaders |
| **Adventure Trail**  **(From Swallow site to backwoods site)** | All participants | Rainbows and Brownies should be supervised on this trail. Guides and  Rangers do not require supervision. Appropriate footwear should be worn, no sandals or flimsy shoes. Care should be taken when the equipment is wet. | Leaders |
| **Bike Track**  **Bikes are stored in the Activity Barn and should be replaced as directed – see notice on the wall** | All participants | Supervision is required. Each participant should use a bike  appropriate to their size and test the brakes and height of seats before starting.  Helmets must be worn. | Leaders |
| **Go Karts**  **Go Karts are stored in the Activity**  **Barn** | All participants | Supervision is required. Leaders should instruct users as to the  direction and obstacles used. Helmets are available and are compulsory. Participants should be instructed to avoid bumping and  pulling hand brakes too hard as this causes damage. | Leaders |
| **Grass sledges**  **Grass sledges are stored in the**  **Activity Barn** | All participants | Supervision is required. Helmets must be worn. Elbow protectors are  available. Supervisors to ensure safety of movement of sledges on and up to the slope for use and on return to the activity barn.  Sledges must be carried over the playground not dragged on rough  ground. | Leaders |
| **Mountain Boards** | All participants | Supervision is required. Helmets, elbow and knee pads must be  worn. Mountain Boards are to be used on the designated track, not | Leaders |

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| **Mountain Boards are stored in the**  **Activity Barn** |  | on the grass sledging slope. |  |
| **Scooters**  **Stored in Activity Barn** | All participants | Supervision is required. Helmets must be worn. Only to be used on  the playground. | Leaders |
| **Roller Blades**  **Roller blades are stored on the upper floor of the Activity Barn** | All participants | Roller blades should be used on the yard in front of the chalet. If  other activities are in place on the yard at the same time, a designated area must be given for roller blading. Supervision is required. Helmets, elbow and knee pads are available. | Leaders |
| **Pizza Oven on far side of the field**  **behind the Nook**  **Backwoods cooking area near campfire circle** | All participants | Limited use for Brownies and Rainbows. Supervision is recommended  for lighting of the fire and correct use of utensils. Instructions for the use of the pizza oven together with pizza paddles in the box next to the pizza oven. Also available is a pizza oven to be used on a fireplace. Hot ashes to be disposed of  correctly in labelled bins. Fire bucket to be used when oven in use.  A fire bucket must be in place. | Leaders |
| **Pioneering**  **Poles, ropes and instructions are next to Swift wet weather shelter. This activity is not to undertaken without supervision of adults who have experience in building pioneering projects.** | All participants | Pioneering equipment consists of heavy poles and care must be  taken when using these. Leaders must be able to use correct knots and lashings and bridges must be properly anchored. Check constructions before use by participants. | Leaders |
| **Photo Trail, Bee Trail, Tree Trail and**  **Orienteering**  **Photo Trail and Orienteering boxes are stored in the Games store on the field. The Bee Trail starts with the first clue on the board by the wood shelter. Photos and any answer sheets should be returned to the** | All participants | Participants should take part in these activities in groups ie. No  single participants.  Younger ones should be supervised. | Leaders |

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| **appropriate boxes.** |  |  |  |
| **Chess, Draughts, Boules and Volleyball**  **Equipment for these activities is stored in the Games Store on the field.** | All participants | Supervision is required for large groups in this area, and for younger  children.  Equipment must be used correctly.  All equipment is to be returned to the Games Store after use. (green shed by the boules piste) | Leaders |
| **Small equipment eg. Balls, bats,**  **parachutes, hoops.**  **Equipment is stored in Green shed or activity barn upper floor** | All participants | All equipment is to be returned to the correct place after use. | Leaders |
| **Pond dipping**  **Equipment is stored in Activity Barn upper floor** | All participants | Supervision is required. Participants should remain on the platform.  No paddling. Equipment must be returned after use. Pond area is kept locked when not in use. | Leaders |
| **Artistic Zone: outdoor puppet**  **theatre, music centre, camp fire circle** | All participants | Camp fire to be lit only under supervision. For other activities in this  zone, a leader should be present at all times for younger children and is recommended for 10 to 16 year olds. | Leaders |
| **Altar fires** | All participants | A fire bucket must be in place.  Supervision is required for all but Senior Section. | Leaders |
| **Bouldering wall** | All participants | Suitable clothing must be worn ie. clean trainers, no neckers.  Feet must remain on the lower holds and space between climbers must be ensured.  Participants must be briefed before use.  Adult Supervision is required. | Leaders |
| **Den Building** | All participants | Supervision is required. Den building poles are kept in the orange corral on a pallet and should be replaced after use. | Leaders |
| **Backwoods area** | All participants | This area is available for small fires. Equipment for lighting small fires (strikers etc) can be found in the green games shed. All ash should be cleared after use when cold. Forage for wood around the site. | Leaders |
| **Electric Fence** | All participants | An electric fence has been installed on the fence surrounding the  horse field. This is active at all times and contact should be avoided.  **No climbing or reaching over the fence.** | Leaders |
| **Public Footpath** | All participants | A public footpath runs across the site so please be aware of strangers  on the field. | Leaders |
| **ACTIVITY BARN DOORS** | All participants | ONLY TO BE OPENED AND CLOSED BY ADULT LEADERS | LEADERS |

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