

**TOPSTONES RISK ASSESSMENT – CAMPING**

**EVENT NAME: DATE:**

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| **Hazard** | **Who might be harmed** | **Control Measures** | **Person/s responsible for control measures** |
| Trip hazard from access between tents | All participants | Sleeping tents to have a 1m corridor all the way around.  All access areas to be kept clear of rubbish,  luggage, people and other items. | Group leader |
| Fire damage and risk to life | All participants | Cooking tents to be 6m from all other tents.  Marquees to have at least 2 exits with sufficient access space if used for cooking purposes.  Fire blanket adjacent to cookers. Fire points to be established.  Gas cylinders to be placed outside the tent, and any spare kept centrally in a secured area.  Cooking areas to be kept free of obstruction. Evacuation area to be identified and clearly  communicated to all participants. | Group leader |
| Use of open fires | All participants | Fires are only to be lit on fireplaces provided unless groups are using the backwoods area for  fires. Backwoods area fires are to be placed in the area provided and area cleaned after use. Care to  be taken when fires are in use. Usual precautions to be observed i.e. hair tied back, no loose clothing.  Bucket of water to be available near fires. | Group leader |
| Injury from moving motor vehicles | All participants | All vehicles to stick to a 5mph speed limit.  No vehicles to be parked on camping field – use car parking spaces provided. | Group leader |
| Risk of fire and risk to health caused by smoking | All participants | Smoking only permitted away from children and other groups on the field. Cigarette ends to be  disposed of carefully and not on the ground.  UK legal age limits to be adhered to at all times. | Group leader |

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| Risk to health caused by prescription drugs administered incorrectly, or  taken other than by owner | All participants | Each group to have own locked medication store. Any drug requiring refrigeration to be handed in to  camp personnel assigned for this purpose.  All prescription drugs to be in their original packaging and clearly labelled with owner’s name and dosage required. | Group leader |
| Camping under trees | All participants | No tents to be erected under trees. Camping sites are clearly designated. Keep clear of overhanging  branches which could fall in high winds. | Group leader |
| Pond | All participants | Pond is contained in a fenced area accessible by a locked gate. Keys are kept on a hook in kitchen  area of Chalet. Only to be used under adult  supervision and kept locked when not in use. | Group leader |
| Activities | All participants | Activities undertaken on the site must be supervised by adults and the safety equipment  provided used by participants. | Group leader |
| Public footpath – awareness of strangers | All participants | Footpath passes through the camping field. Footpath walkers should not be approached. All  valuable items to be kept secure. | Group leader |
| Electric Fence | All participants | An electric fence has been installed on the fence surrounding the horse field. This is active at all  times and contact should be avoided. No climbing or reaching over the fence. | Group leader |

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